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**LEFCO**  
EQUIPMENT RENTAL AND  
CONSTRUCTION COMPANY, LTD.

**EMPLOYMENT  
APPLICATION**

LEFCO is an Equal Opportunity Employer  
Applicants will be considered without regard to race, color, sex,  
religion, age, national origin, marital status, disability, sexual  
orientation or political affiliations.

LEFCO Equipment Rental and  
Construction Co. Ltd.  
Prospect Industrial Site  
Nevis, West Indies  
Voice(869)469-1803 Fax (869)469-1056  
E-mail: lefco@caribsurf.com

Name: \_\_\_\_\_

Date: \_\_\_\_\_

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## Personal Data

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Last      First      Middle

Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Telephone No. \_\_\_\_\_ Nationality \_\_\_\_\_

Marital Status \_\_\_\_\_ Passport No. \_\_\_\_\_

Are you in possession of a Work Permit? Yes \_\_\_\_\_ No \_\_\_\_\_ (If Yes, give details)

If Any of YOUR Employment Has Been Under a Different Last Name, Please Indicate: \_\_\_\_\_

Do You Have Relatives Or Friends In The Company? \_\_\_\_\_ Who? \_\_\_\_\_ What Relationship? \_\_\_\_\_

Whom Should We Notify In Case of an Emergency? \_\_\_\_\_  
Name      Telephone

\_\_\_\_\_ Address

## Education

Schools	Name and Location of Schools	Dates		Major	Years Completed	Degree
		From	To			
High School						
College						
College						
Business or Technical School						
Other						
With What Professional Or Technical Societies Are You Affiliated?				List Any Professional / Technical Publications Of Which You Are Author (Title, Place of Publication and Date)		

## Employment Information

Position(s) Applied For Or Desired: 1.) \_\_\_\_\_ 2.) \_\_\_\_\_ 3.) \_\_\_\_\_

Are You Available To Work Full Time  Part Time  Specify Days And Hours If Part Time \_\_\_\_\_

If Your Application Is Considered Favorably, On What Date Will You Be Able To Start Work \_\_\_\_\_

What Wage / Salary Do You Expect? \_\_\_\_\_ What Skills Do You Have? PC  S/H  Other \_\_\_\_\_

How did you hear about LEFCO Equipment Rental & Construction Co.? \_\_\_\_\_

Have You Ever Been Convicted Of A Felony? Yes  No  (If Yes, give details of this and any other convictions in your lifetime.) \_\_\_\_\_

Do You Have Any Physical Or Mental Disabilities That Would Preclude You From Performing The Essential Functions Of The Position For Which You Are Applying? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, What Reasonable Accommodations Would Be Necessary For You To Perform These Responsibilities? \_\_\_\_\_

Are You Legally Eligible For Employment In The Federation of St. Kitts and Nevis? Yes  No

### Previous Employers (List Current Position First)

Name Of Employer: \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_

Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Salary: Start \_\_\_\_\_ End \_\_\_\_\_

Describe The Responsibilities Of Your Position: \_\_\_\_\_

Name Of Immediate Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Name Of Employer: \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_

Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Salary: Start \_\_\_\_\_ End \_\_\_\_\_

Describe The Responsibilities Of Your Position: \_\_\_\_\_

Name Of Immediate Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Name Of Employer: \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_

Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Salary: Start \_\_\_\_\_ End \_\_\_\_\_

Describe The Responsibilities Of Your Position: \_\_\_\_\_

Name Of Immediate Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

## Employment Information (Continued)

### Employment, Professional, And / Or Academic References Complete All Sections

Name	Organization Where Person is Employed	Years Known	Address Of Company Or Person
			<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> No. & Street <hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> City & State <span style="float: right;">Tel. No.</span>
			<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> No. & Street <hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> City & State <span style="float: right;">Tel. No.</span>
			<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> No. & Street <hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> City & State <span style="float: right;">Tel. No.</span>

Permission is granted to contact the above references other than current employer: Yes \_\_\_ No \_\_\_

Current Employer: Yes \_\_\_ No \_\_\_

I understand that in order to achieve uniformity and to comply with company policy, the Company's offers of employment are limited to those contained in written offer letters to prospective employees. I also understand that any verbal discussions of terms or conditions of employment by company representatives are not binding upon the Company unless confirmed in such offer letters.

I understand that my employment is contingent upon the satisfactory completion of three (3) reference checks and the verification of information contained in this application.

I understand that should I be employed by the Company, my employment is "at will". This means the either party may end the relationship at any time, with or without notice, as prescribed by the Company's policy on Termination. There is no promise or guarantee that my employment will continue for any specified period of time.

I certify that the statements I have made in this application are true and hereby grant LEFCO Equipment Rental and Construction Co., Ltd permission to verify the accuracy and completeness of the information and to investigate all references and education records. I understand that any false or misleading statements made by me on this application will be sufficient cause for the rejection of employment or of my immediate dismissal.

I understand and agree that if I am accepted for employment I will be employed on a basis that my employment may be terminated by myself or by this company at anytime. If I am accepted for employment, I agree to abide by the rules and regulations of LEFCO Equipment Rental and Construction Co. Ltd.

I have read and understand the provisions outlined above and affirm that the information is complete and true.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date